ESS Generated Pay Statement

All employees in agencies using BEACON will be paid on either a bi-weekly or monthly pay cycle. All other pay cycles have been eliminated. Only Department of Transportation employees and temporary employees in all agencies will be paid on a bi-weekly basis. Most state employees will either print or view a copy of their pay statement using Employee Self Service. If an employee does not have access to Employee Self Service that employee's agency is responsible for printing and distributing the employee's pay statement. Following is a sample pay statement generated from Employee Self Service. ESS pay statements will be accessible from the BEACON portal for a minimum of five years.

INTEGRITY **CONSISTENCY** bEACON
North Carolina
Office of the State Controller

Pay Period: 02/01/2008 through 02/29/2008 **1**
Check Date: 02/29/2008

Name: Flo Doe
Organization: Office of State Controller

Personnel No: 00124747 **2**

	Earnings	Deductions	Taxes	Net Pay	Deductions		Current	YTD
Current:	5028.83 -	301.73 -	1,235.97 =	3,491.13	* TSERS		301.73	603.46
YTD:	10,057.66 -	603.46 -	2,540.21 =	7,215.72				
					Total Deductions		301.73	603.46

Earnings	Hours	Current	YTD
Regular Salary		4,796.75	9,825.58
Paid Holiday	8.00	232.08	232.08
Total Earnings **3**		5,028.83	10,057.66

4

Tax Authority	Tax Type	Status	EXMT AddlAmt	Cur Tax	YTD Tax	Cur Txbl Earnings	YTD Txbl Earnings
Federal	Withholding	Married		544.27	1,133.80	4,727.10	9,755.93
Federal	Social Security		**5**	311.78	623.57	5,028.83	10,057.66
Federal	Medicare			72.92	145.84	5,028.83	10,057.66
North Carolina	Withholding	Married		307.00	637.00	4,727.10	9,755.93
Total Taxes				1,235.97	2,540.21 **6**		

Payment	Account	Type	Amount
Branch Bank & Trust	488036*	Checking	3,491.13

7

*** MESSAGES ***

Deduction Codes: # - Pretax Deduction   * - Tax Deferred Deduction **8**

1 Pay Period Beginning and End Date

2 Employee Identification Number

3 Earnings, to include
   ♦ Regular Salary
   ♦ Overtime Pay
   ♦ Vacation Leave
   ♦ Holiday Leave
   ♦ Other Types of Pay

4 Pre-tax, Tax Deferred and Post-tax Deductions

5 Individualized W-4 Withholding information

6 Taxes

7 Net Pay and Deposit Account Information

8 Messages

Note: This is sample pay statement meant to demonstrate where different pieces of information will appear on your pay statement in the BEACON System. Your pay statement may vary slightly depending on your pay rate, deductions, benefits plans, etc. Also, TSERS is an acronym which stands for Teachers' and State Employees' Retirement System.

Non-ESS Generated Pay Statement

All employees in agencies using BEACON will be paid on either a bi-weekly or monthly pay cycle. All other pay cycles have been eliminated. Only Department of Transportation employees and temporary employees in all agencies will be paid on a bi-weekly basis. Most state employees will either print or view a copy of their pay statement using Employee Self Service. If an employee does not have access to Employee Self Service that employee's agency is responsible for printing and distributing the employee's pay statement. Following is a sample pay statement generated outside of Employee Self Service.

Pay Period: 02/01/2008 through 02/29/2008 ①   Name: Flo Doe   Personnel No: 00124747 ②
Check Date: 02/29/2008   Organization: Office of State Controller

	Earnings	Deduction	Taxes	Net Pay		Deductio	Current	YTD
Current:	5,028.83 –	301.73 –	1,235.97 =	3,491.13		#		
YTD:	10,057.66 –	603.46 –	2,540.21 =	7,215.72	④	* TSERS	301.73	603.46
Earnings		**Hours**	**Current**	**YTD**		Total	301.73	603.46
Regular			4,796.75	9,825.58				
Paid Holiday		8.00	232.08	232.08				
Total	③		5,028.83	10,057.66				

			EXMT					Cur Txbl	YTD Txbl
Tax Authority	**Tax Type**	**Status**	**AddlAmt**			**Cur Tax**	**YTD Tax**	**Earn**	**Earn**
Federal	Withholding	Married				544.27	1,133.80	4,727.10	9,755.93
Federal	Social		⑤			311.78	623.57	5,028.83	10,057.66
Federal	Medicare					72.92	145.84	5,028.83	10,057.66
North	Withholding	Married		⑥		307.00	637.00	4,727.10	9,755.93
Total Taxes						1,235.97	2,540.21		

Payment	Account	Type	Amount	Leave
Branch Bank & Trust	488036*	Checking	⑦ 3,491.13	

***

⑧   **Deduction Codes: # – Pretax Deduction   * – Tax Deferred Deduction**

① Pay Period Beginning and End Date

② Employee Identification Number

③ Earnings, to include
- ♦ Regular Salary
- ♦ Overtime Pay
- ♦ Vacation Leave
- ♦ Holiday Leave
- ♦ Other Types of Pay

④ Pre-tax, Tax Deferred and Post-tax Deductions

⑤ Individualized W-4 Withholding information

⑥ Taxes

⑦ Net Pay and Deposit Account Information

⑧ Messages

Note: This is sample pay statement meant to demonstrate where different pieces of information will appear on your pay statement in the BEACON System. Your pay statement may vary slightly depending on your pay rate, deductions, benefits plans, etc. Also, TSERS is an acronym which stands for Teachers' and State Employees' Retirement System.